

## 一、體育館一樓活動空間使用規定：

- (一)本場地供本校學生上課、社團及教職員生活動優先使用。
- (二)團體使用本場地活動或利用本場地擺攤、販售等銷售行為，均須事先提出申請，經核准後方可使用。
- (三)未經允許牆壁、地板及安全護墊，不得張貼任何宣傳品，亦不得使用噴漆，以維護場地之清潔。
- (四)未經允許天花板不得黏貼彩帶及彩球，亦不得拉繩索固定器材。架設舞台、燈光地面須加設保護措施。
- (五)本場地除救護車外，任何車輛（包括機車、腳踏車）均不得進入。
- (六)本場地禁止火燭或進行烤肉、放鞭炮、燃仙女棒及燃放煙火等活動，以維護體育館安全，亦不得穿著各種釘鞋進入，以免破壞場地。
- (七)本場地禁止任何球類活動。
- (八)社團活動及團體借用夜間燈光須事先向體育室提出申請，活動結束請隨手關燈，以節約能源。
- (九)使用者應維護場地清潔並愛護場地設施，未依規定使用造成損壞須照價賠償。
- (十)借用單位於場地使用後，須負責復原及清潔。如未依規定，本校單位停止借用一年，校外單位予以沒收保證金。

### **1.Gym's First Floor Activity Space Usage Guidelines:**

- (1) This venue is given priority to our School's students for classes as well as staff and student activities.
- (2) Groups that use this venue for activities or use this venue to set up stalls for sales activities shall make an application for consent in advance to use it after approval.
- (3) To maintain the cleanliness of the venue, no promotional materials shall be posted on the walls, floors and safety mats without permission, and spray paint shall not be used therein.
- (4) Colored ribbons and balls are not allowed to be pasted on the ceiling without permission, and ropes are not allowed to be used to secure equipment. Protective measures shall be taken on the floor when setting up stages and lighting.
- (5) Except for ambulances, no vehicles (including motorcycles and bicycles) are allowed to enter the venue.
- (6) It is not allowed to use candles or to conduct activities such as barbecue, setting off firecrackers, burning sparklers and letting off fireworks in the venue. To avoid damaging the venue, it is also prohibited to wear spike shoes to enter the venue.

(7) Any ball games are prohibited at this venue.

(8) Club activities and group use of nighttime lighting require advance application to the Office of Physical Education. Please turn off the lights after the activity ends to conserve energy.

(9) Users should keep the venue clean and take good care of the facilities. Any damage caused by non-compliance with regulations shall be compensated according to the price.

(10) The borrower shall be responsible for restoration and cleaning of the venue after use. In case of failure to follow the regulations, our School member shall be suspended from borrowing for one year, and for an off-campus group, whose deposit shall be forfeited.

## 二、體育館場地租用收費標準：

(單位：元)

項目		收費單位	本校學生	本校教職 本員、眷屬 及校友	關係企業 及教育機 關團體	一般校 外人士	保證金	
籃 排 球 場	非體育 活動	4 小時	5000	15000	20000	30000	依各收費標 準收取 50 %保證金	
	體育 活動	2 時/面	1000	2500	3000	5000		
羽 球 場	非體育 活動	4 小時	3000	8000	15000	20000		
	體育 活動	2 小時	1000	2000	3000	5000		
桌 球 場	非體育 活動	4 小時	1500	4000	7500	10000		
	體育 活動	2 小時	400	1000	2000	3000		
一樓活動空間		2 時/區	免費	400	500	700		
韻律教室		2 小時	600	1200	1800	2400		
技擊教室		2 小時	400	800	1200	1600		
健身中心		2 小時	800	1500	2500	3500		
階梯教室		2 小時	免費	500	1000	1500		
備 註		※燈光費：三樓羽球場及五樓球場燈光 400 元/時。 ※冷氣費： 五樓球場 1500 元/時、桌球場 1000 元/時、羽球場 1000 元/時，不 滿 1 小時以 1 小時收費。 ※桌球場維護費含燈光費；韻律教室、技擊教室、健身中心、階梯 教室維護費含燈光與冷氣費用。 ※停車費：依本校停車收費標準(30 元/時，上限 150 元/天)。 ※垃圾處理費：辦理活動依樓層及場地收費 800 元/4 時。 ※管理費：按工讀金時薪標準核計。 ※一樓活動空間每一區為總面積 1/3 計算。						

## 2.Rental Fees for Gym’s Venues: (Currency: TWD)

Items		Unit of Charge	Our School’s Student	Faculty, staff, family dependents and alumni of our School	Affiliated Enterprise and Educational Institution	General Off-Campus People	Security Deposit
Basketball / Volleyball Courts	Non-Sport Activity	4 hrs.	5,000	15,000	20,000	30,000	50% of Each Charging Standard
	Sport Activity	2 hrs. / court	1,000	2,500	3,000	5,000	
Badminton Court	Non-Sport Activity	4 hrs.	3,000	8,000	15,000	20,000	
	Sport Activity	2 hrs.	1,000	2,000	3,000	5,000	
Table Tennis Court	Non-Sport Activity	4 hrs.	1,500	4,000	7,500	10,000	
	Sport Activity	2 hrs.	400	1,000	2,000	3,000	
First Floor Event Space		2 hrs. / zone	Free of Charge	400	500	700	
Rhythm Room		2 hrs.	600	1,200	1,800	2,400	
Martial Arts Room		2 hrs.	400	800	1,200	1,600	
Fitness Center		2 hrs.	800	1,500	2,500	3,500	
Amphitheater		2 hrs.	Free of Charge	500	1,000	1,500	
Remarks		<p>※Lighting Fee: The third-floor badminton court and the fifth-floor sports court lighting cost 400/hour.</p> <p>※Air-Conditioning Fee: 1,500/hour (1,000/hour for table tennis room, 300/hour for the amphitheater). Any period less than an hour shall be calculated as one hour. The fifth-floor sports court costs 1500 yuan per hour, the table tennis court costs 1000 yuan per hour, and the badminton court costs 1000 yuan per hour. For durations less than 1 hour, the charge is based on a minimum of 1 hour.</p> <p>※The maintenance fee for the table tennis court includes lighting costs: Maintenance fees for the rhythm classroom, martial arts classroom, fitness center, and tiered classroom include lighting and air conditioning expenses.</p> <p>※Parking Fee: According to the parking fee standard of our School (30/hour, upper limit 150 /day).</p> <p>※Garbage disposal fee: 800 /4 hours is charged for holding activities based on floor and</p>					

	<p>venue.</p>
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※Management Fee: Based on hourly pay for work study.

※Each zone of the activity space on the first floor is calculated as 1/3 of the total area.